**Creating New Users via the MMC**

**1.** Open the Local Users and Groups MMC Desktop shortcut that you created in Exercise 8.1, and expand the Local Users and Groups snap-in. If a dialog box appears, click Yes.

**2.** Highlight the Users folder and select Action ➢ New User. The New User dialog box appears, as shown in Figure 8.5.



**3.** In the User Name text box, type **APanek**.

**4.** In the Full Name text box, type **Alexandria Panek**.

**5.** In the Description text box, type **Operations Manager**.

**6.** Leave the Password and Confirm Password text boxes empty. Make sure you uncheck the User Must Change Password At Next Logon option, and accept the defaults for the remaining check boxes. Click the Create button to add the user.

**7.** Use the New User dialog box to create four more users, filling out the fields as

follows:

User Name: **PPanek** ; Full Name: **Paige Panek**

User Name: **GWashington** ; Full Name: **George Washington**

User Name: **JAdams** ; Full Name: **John Adams**

User Name: **ALincoln** ; Full Name: **Abe Lincoln**

**8.** After you’ve finished creating all of the users, click the Close button to exit the New User dialog box.

You can also create users through the command-line utility NET USER. For

more information about this command, type **NET USER /?** at the command

prompt.